

ARCHIBUS Space Allocation & Management



Introduction

This course is designed for delegates who wish to use the ARCHIBUS Space Management module to create and manage a detailed space inventory.

Delegates will learn to categorise and analyse their space data accurately, create detailed management reports and carry out space re-charge analysis.

In addition the training will also show delegates how to use ARCHIBUS and the Overlay for AutoCAD.

Duration

1 day

Course Outline

- ◆ Module concepts & methodologies
- ◆ Inventory basics
- ◆ Overlay for AutoCAD primer
- ◆ Managing Gross Areas & Room Areas
- ◆ Working with Asset Text
- ◆ Further Overlay techniques
- ◆ Inserting & modifying space assets
- ◆ Space reports & queries
- ◆ Space recharge
- ◆ Hotelling & Room Reservations
- ◆ Emergency Preparedness

How to Book

You can choose from the following options:

- ◆ Call our TRAINING CENTRE on 01189 778562
- ◆ Email us at our specially designated TRAINING CENTRE address:

info@mass-trainingcentre.com

