

## ARCHIBUS Building Operations Management (BOMS) – Reactive Maintenance (RM)



### Introduction

This course is designed for those who wish to use the Building Operations Management module to effectively control their reactive maintenance workload.

Delegates will learn to log, process and update maintenance requests. In addition the course will enable delegates to generate a range of detailed management reports to analyse active and historical maintenance work.

### Duration

1 day

### Course Outline

- ◆ Introduction & overview
- ◆ BOMS terminology
- ◆ Background data
- ◆ Types of maintenance work
- ◆ Simple & instant work orders
- ◆ Analysing history & finance
- ◆ Quick Access
- ◆ Creating resource after work orders
- ◆ Creating resource before & after work orders
- ◆ Managing equipment & resources

### How to Book

You can choose from the following options:

- ◆ Call our TRAINING CENTRE on 01189 778562
- ◆ Email us at our specially designated TRAINING CENTRE address:

[info@mass-trainingcentre.com](mailto:info@mass-trainingcentre.com)

