

# INTEGRATED WORKPLACE MANAGEMENT SYSTEM (IWMS) CHECKLIST

The following criteria will help you compare and evaluate different IWMS solutions:

APPLICATION BREADTH	ARCHIBUS®	Vendor 2	Vendor 3	Vendor 4
<b>Property Management</b>				
Lease & Property Administration	Yes			
Space Planning & Management (including chargeback and indirect cost recovery functions)	Yes			
Strategic Master Planning	Yes			
Capital Budgeting and Planning	Yes			
Project Portfolio Management	Yes			
Design Management with bidirectional AutoCAD® and Revit® interface	Yes			
Environmental Monitoring	Yes			
Environmental Compliance & Financial Management	Yes			
Geospatial Extension for ESRI® GIS	Yes			
<b>Operations Management (EAM / CMMS)</b>				
On Demand Maintenance	Yes			
Preventive Maintenance	Yes			
Work Order Management	Yes			
Service Desk	Yes			
Service Level Agreement Management	Yes			
Condition Assessment	Yes			
Craftsperson Planning	Yes			
Parts Inventory	Yes			
Energy and Utility Management	Yes			
Environmental Sustainability Assessment	Yes			
Environmental Health & Safety	Yes			
Green Building	Yes			
Clean Building	Yes			
MSDS Management	Yes			
Waste Management	Yes			
Key Control & Security	Yes			
Housekeeping	Yes			
Fleet Management	Yes			
<b>Facility Management</b>				
Space Allocation	Yes			
Space Chargeback	Yes			
Space Occupancy	Yes			
Room and Resource Reservations	Yes			
Hoteling	Yes			
Furniture & Equipment Management	Yes			
Move Management (M/A/C)	Yes			
Workplace Portal (site and employee services)	Yes			
Project Management	Yes			
Emergency Preparedness	Yes			
<b>Technology Management</b>				
Asset Management	Yes			
Telecommunications & Cable Management	Yes			
Work Order Management	Yes			
Service Desk	Yes			
Service Level Agreement Management	Yes			
Move Management (M/A/C)	Yes			
<b>OVERALL FUNCTIONALITY</b>				
<i>Open, integrated, scalable &amp; knowledge-based</i>				
Fully defined, but completely open architecture that readily connects to any data warehouse	Yes			
All applications use the same database engine and schema for seamless integration	Yes			
Supports native Oracle®, Microsoft SQL® and/or Sybase® database platforms	Yes			
Fully integrated, bi-directional link to AutoCAD® and AutoCAD Architecture products	Yes			
Bi-directional link to Autodesk Revit® Architecture to enable Building Information Modeling	Yes			
Direct link to ESRI GIS technology to enable a visual representation of both interior & exterior info	Yes			

Native compatibility with Business Objects & Crystal Reports	Yes			
Microsoft Office® integration, including easy data transfer with Excel®, Access®, Visio®	Yes			
True scalability, from standalone installations to networked worldwide enterprise or Web solutions	Yes			
“Best Practices” with IFMA and BOMA standards and benchmarks embedded within the software	Yes			

<b>OVERALL FUNCTIONALITY - continued</b>	<b>ARCHIBUS®</b>	<b>Vendor 2</b>	<b>Vendor 3</b>	<b>Vendor 4</b>
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<i>Fully Web-centric bidirectional access and publishing</i>				
Fully Web-centric suite of applications and functions for global deployments	Yes			
Open architecture compatible with Web services, SQL, ActiveX, Basic, JavaScript, Java, .Net & XML	Yes			
Enables personalized, intelligent dashboards without customized programming	Yes			
Hierarchical security, with role-based control down to the table and field level	Yes			
Automated work flow management and messaging	Yes			
Built-in document management capability	Yes			
Simultaneously run different languages, currencies, and unit measures using a single database server	Yes			
Publish “live” reports easily which popular Web browsers can read or query	Yes			

<i>Reporting breadth &amp; depth</i>				
Over 10,000 standard reports, incorporating drawings, charts, images, and GIS maps	Yes			
Standard reports generated with no need for additional coding or customization	Yes			
Table data and drawings can be viewed simultaneously	Yes			

<b>EASE OF USE</b>	<b>ARCHIBUS®</b>	<b>Vendor 2</b>	<b>Vendor 3</b>	<b>Vendor 4</b>
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<i>Variety of intuitive user interface options</i>				
Fully Web-centric interface to provide intuitive global access to information	Yes			
Optional Windows interface to meet the needs of IWMS “power users”	Yes			
Easy-to-use processes to guide you, step-by-step, through IWMS Best Practices	Yes			
<i>Fail-Safe</i>				
Embedded training tutorials to minimize learning curve and improve job performance	Yes			
Context-sensitive On-line Help system	Yes			
Data validated upon entry to maintain an accurate repository	Yes			

<b>PRICE/PERFORMANCE VALUE</b>	<b>ARCHIBUS®</b>	<b>Vendor 2</b>	<b>Vendor 3</b>	<b>Vendor 4</b>
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Commercial-off-the-shelf (COTS) solution - no customization required to deliver tangible results	Yes			
Able to deploy in 30 days or less	Yes			
Length of time required to realize positive ROI	<180 days			
Software that can get me up and running with an IWMS solution for as little as \$995 (USD)	Yes			
Provide application hosting service or even total outsourcing for as little as \$50 (USD) /month	Yes			

<b>EXPERIENCE &amp; COMMUNITY</b>	<b>ARCHIBUS®</b>	<b>Vendor 2</b>	<b>Vendor 3</b>	<b>Vendor 4</b>
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<i>Commitment to Integrated Workplace Management Systems</i>				
Worldwide purchase value of vendor's products and related services	\$1.7 Billion (USD)			
Year first software version shipped	1982			
Number of software revisions (i.e. major upgrades) released to date	35			
Average years IWMS experience of implementers who will be working on my project	16 years			
% of revenues reinvested in Research & Development efforts	Over 25%			
Percentage of software developer's total business IWMS represents	100%			

<i>Extensive worldwide user community</i>				
Total properties managed	5 Million+			
Total Web and Enterprise users worldwide	4,000,000+			
Number of countries with installations	130+			
Number of languages available	24+			
User groups worldwide	40+			
Continous number of years when an International Users' Conference was held	12			

<i>Global reach and capabilities</i>				
Number of trained specialists worldwide to support your investment	3,000+			
Technical Support provided by either the software developer or local partner	Yes			
Number of 3rd Party Developer Network products available	300+			