

# ARCHIBUS Building Operations Management (BOMS) – Planned Preventative Maintenance



## Introduction

This course is designed for those who wish to use the Building Operations Management module to effectively control planned maintenance work.

This course will enable delegates to prepare detailed housekeeping and equipment maintenance schedules, generate work orders and create detailed management reports.

## Duration

1 day

## Course Outline

- ◆ Introduction & overview
- ◆ BOMS terminology
- ◆ Background data
- ◆ Types of maintenance work
- ◆ Preventive maintenance
- ◆ Setting up and using preventive maintenance schedules
- ◆ Reviewing preventive maintenance
- ◆ Analysing preventive maintenance work histories
- ◆ Quick Access
- ◆ Managing equipment & resources

## How to Book

You can choose from the following options:

- ◆ Call our TRAINING CENTRE on 01189 778562
- ◆ Email us at our specially designated TRAINING CENTRE address:

[info@mass-trainingcentre.com](mailto:info@mass-trainingcentre.com)

